

**Everett School Employee Benefit Trust
Agenda
Wednesday, August 29, 2018
Community Resource Center
Port Gardner Room B
2:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the June 13, 2018 Meeting**
- 4. Trust Audit Update – Darla Vanduren**
- 5. Wellness Program Update – Shelly Henderson**
 - Monthly report
- 6. Consultant Report – Sean White**
 - Proposed plan renewals and rates for upcoming fiscal year
- 7. Upcoming September Agenda Items**
 - ✓ Finalize upcoming fiscal year plans and rates with consultant (Sean)
 - ✓ Approve annual budget (Trustees)
 - ✓ Open enrollment materials are prepared by the Benefits Department (Randi)
 - ✓ Review and approval of audit by independent auditor (Darla)
- 8. Other**
- 9. Adjournment**

Next Meeting
September 19, 2018 – 4:00 p.m.
CRC – Monte Cristo Room (**NOTE: Room change**)